

**BY-LAWS  
NEW HAMPSHIRE  
INTERSCHOLASTIC ATHLETIC ASSOCIATION, INC.**

**BY-LAW ARTICLE I  
Policy**

**Sect. 1: Representative Council**

- A. Meetings: Meetings of the Council will be held in accordance with the provisions of the Constitution and shall be at an hour and at a place determined by the President, and such time and place shall be specified in the notice of the meeting sent to each Council member at least one week prior to the date of the meeting. At the stated hour of meeting the President shall take the chair, call the members to order, and on the appearance of a quorum, proceed to business.
- B. Quorum: Twelve members of the Council shall constitute a quorum. Whenever less than a quorum shall convene at a regular meeting, they are empowered to send for any or all-absent members.
- C. Powers and Duties: The NHIAA Council shall:
1. Provide office facilities, an executive director and other necessary employees for the proper conduct of the business of the NHIAA;
  2. Establish and maintain a retirement and/or employee benefits plan for full-time NHIAA employees;
  3. Approve an annual budget, receive periodic financial reports, and review the annual audit;
  4. Establish standing committees, including sports committees, and special committees;
  5. Establish procedures for the formulation, publication and/or distribution of playing rules (policies and procedures manuals);
  6. Receive and approve or reject, in whole or part, rules changes promulgated by sports committees;
  7. Determine the existence of violations of the NHIAA Constitution and By-Laws by member schools and penalize such violations by censure, probation, suspension, or other action deemed appropriate;
  8. Receive and approve plans and policies recommended by standing or special committees, and staff;
  9. Enact resolutions;
  10. Exercise all powers and duties expressed or implied in the NHIAA Constitution and By-Laws, including interpretations of it.
- D. Officers: The officers of the NHIAA shall be a president and a vice president, who shall be elected by the Council from its members. The executive director shall serve as permanent secretary-treasurer and shall perform all duties as assigned by the Council.  
If either office becomes vacant because of death, resignation or other emergency, it shall be filled by election by the Council at their next meeting.  
The President of the Council shall chair the Appeals Board and the Vice President shall chair the Finance Committee.
- E. The following standing committees shall report at the annual meeting and at such Council meetings as needed: Awards, Baseball, Basketball, Bass Fishing, Below Grade Nine Athletic Participation, Bowling, Classification, Coaches Education, Cross Country, Eligibility, Field Hockey, Finance, Football, Golf, Gymnastics, Ice Hockey, Indoor Track, Boys Lacrosse, Girls Lacrosse, Media, Outdoor Track, Skiing Alpine, Skiing Nordic, Soccer, Softball, Spirit, Sportsmanship, Sports Medicine, Sports Officiating, Swimming, Tennis, Unified, Volleyball, and Wrestling.

- Order of Business:
- |                            |                 |
|----------------------------|-----------------|
| 1. Call to Order           | 5. Old Business |
| 2. Exec. Director's Report | 6. New Business |
| 3. Treasurer's Report      | 7. Adjournment  |
| 4. Committee Reports       |                 |

## **F. NHIAA Council Appeals Board**

At its final Council meeting of the current school year, the incoming Council President shall appoint an Appeals Board made up of current Council members. The purpose of the Appeals Board is to hear appeals of individual eligibility decisions made by the Eligibility Committee of requests by member schools.

The makeup of the Appeals Board shall consist of five (5) members and two (2) alternates. The members shall be designated as follows: three (3) administrators (NHASP or NHSAA representatives); one (1) representative from the NHADA, and one (1) coach representative. The alternates will be chosen by the President, regardless of affiliation. The President of the Council shall serve as Chairman of the Appeals Board.

The Appeals Board shall serve for the entire school year. Board members may serve no more than six (6) consecutive years. The decision of the Appeals Board and a copy of its ruling will be forwarded to the appellant within 14 calendar days of the hearing. The Appeals Board will hear all appeals and be the final arbiter of By-Laws Articles I-XXXVIII except Classification appeals under By-Law Article IV. In the event of a determination that a member school is to be placed on probation or suspended from membership, such school may appeal this decision to the entire Representative Council. Otherwise, determinations of the Appeals Board on all other matters shall be considered final.

## **Sect. 2: Committee Operating Procedures**

These guidelines are designed to assist in the orientation of committee chairpersons, with information of general operations of the NHIAA Standing Committees. Committee members from schools that would be directly and/or significantly affected by a decision on an issue before the Committee shall not participate in the deliberation and deciding of that issue.

The Chairperson should manage the committee within the framework of the NHIAA Constitution and By-Laws. He/she should recommend changes in By-Laws to the NHIAA Council for adoption and conduct the business of their committee by Roberts Rules of Order. The chairperson of each committee should encourage on-going public/open comment and feedback through the NHIAA Newsletter and by publishing committee agenda items in a manner that encourages all NHIAA constituency groups to provide their input on issues to the committees.

Additionally, the Chairperson of a committee should acquire a working knowledge of the role of the committee to the NHIAA Council, establish a liaison with the Executive Director of the NHIAA, and keep a written record (minutes) of the committee meeting. The Chairperson should, upon request, report to the NHIAA Council at its meetings, affairs of the committee, work within the budgetary limitations as established by the NHIAA, and develop knowledge of due process and appeal procedures. Also, the chairperson should work through the Executive Director and the NHIAA Office for the distribution of all communications to member schools and news media, and sign and submit expense vouchers for committee meetings to the Executive Director for payment and in accordance with the By-Laws. Whenever possible, the NHIAA Office will notify each committee, in writing, at least one (1) week prior to the scheduled meeting.

Committee decisions shall be final unless: (1) They are appealed in writing to the Council by the principal of a member school, in which case the Council may take whatever action it deems appropriate; (2) The Council on its own initiative requests a committee to reconsider any decision; or, (3) The Council overrules the action of the committee.

## NHIAA PLAYING RULES AND RULES REVIEW

Each standing committee shall submit any By-Law changes to the NHIAA Council for adoption. \*If a proposed By-Law has a financial impact to the Association, the Finance Committee must review the change and submit a recommendation to the Council. If a sport is introducing an alignment change in their sport, the Classification Committee must also review the change and submit a report to the Council.

\* The Executive Director, working in conjunction with the appropriate NHIAA Committee(s), is granted the authority to make changes to By-Law Articles I-XXXVIII and other sections of the Handbook as they relate to Corresponding or other date requirements specified in the By-Laws. The rationale for this authority centers on the need to change dates as a result of weather or venue related issues that may need resolution in a timely manner and which cannot be deferred until the next Council meeting.

### Guidelines for use by Council when evaluating a proposed change:

1. Does the change affect the safety, health or welfare of the participants?
2. Is it contrary to the general policy or philosophy of the NHIAA membership?
3. What is the financial impact?
4. Is the change enforceable?
5. Is the change practical?
6. What is the rationale behind the change?

### **Sect. 3: Standing Rules**

- A. Contact with Schools: All official contact between member schools and the Association shall be made through the Principal of the school. The NHIAA shall rely only on decisions made known to it through the Principal and it is specifically understood that the Association shall have no direct contact with any other administrative officer of the school unless the Principal delegates his authority in writing and such is on file with the Executive Director.
1. Because the Principal is the point of contact for the NHIAA, any Principal hired after April 1, 2008 must attend a mandatory orientation prior to the start of the following school year. A new Principal's orientation will be scheduled in August of each year.
  2. In that the Athletic Director is typically the Principal's designee with respect to many NHIAA related matters, it is also a requirement that any Athletic Director hired after April 1, 2008 must also attend a new Athletic Director's orientation prior to the start of the following school year.
  3. Principals or Athletic Directors previously having served in such a capacity in New Hampshire may petition the Executive Director for an attendance waiver based on their experience. Such waivers will be considered on a case by case basis.
  4. Should an individual be unable to attend a scheduled orientation, they will need to put the reasons in writing to the Executive Director of the NHIAA. If possible and appropriate alternative arrangements will be made.
  5. Failure to attend a mandatory meeting by September 1st of the school year, and absent a waiver from the Executive Director of the NHIAA, will result in the school being excluded from all NHIAA events until the requirement is satisfactorily completed. The Executive Director will have the right to refer the offending party to the NHIAA Eligibility Committee for further sanctions if deemed necessary.
- B. Expense of Members: Members of the Council and members of committees appointed by the Council shall be reimbursed for actual necessary expenses in connection with their duties as follows:
1. Travel - shall be at the approved rate
  2. Hotel and Meals - actual expense
  3. Phone calls - actual expense
  4. Postage - actual expense

### C. Executive Director

1. The Executive Director shall serve as Secretary Treasurer.
  2. The term of office of the Executive Director shall be set by mutual agreement between the Council and the Executive Director. A performance evaluation of the Executive Director shall be conducted yearly.
  3. The salary of the Executive Director shall be fixed at the time of appointment.
  4. A bond shall be furnished for the Executive Director in an amount to be determined by the Council and shall be financed as a regular item of expense in the annual budget.
  5. The Executive Director shall arrange for an annual audit of the books of the Association by a Certified Public Accountant. This audit shall be financed as a regular item of expense in the annual budget.
  6. The Executive Director shall be the chief administrative officer and shall take the initiative in enforcing the regulations and policies of the Association and in promoting its aims and objectives.
  7. The Executive Director shall, subject to the approval of the Council:
    - a. Decide all questions of eligibility, interpretation of rules, and impose and enforce penalties.
    - b. Prepare forms for the use of schools, distribute reports and bulletins, and arrange and conduct tournaments, contests, clinics, and other activities.
    - c. Collect and account for all funds of the Association and render proper reports.
    - d. Preserve and file for reference, all reports, records, and bulletins of the Association.
    - e. Carry on all correspondence of the Association, and in the capacity of public relations officer, write all news releases of its activities.
    - f. Provide for the selection of officials for specific activities and contests where special provision is not made for the selection of officials in the By-Laws.
    - g. Responsible for the general administration of NHIAA Headquarters
    - h. Employ support staff within the budgetary limitations established by the Council
      1. Determine staff salaries with the exception of his/her own, which shall be established by the Council
      2. Screen all applicants for positions, hiring, and dismissal of staff members.
- D. Conflict of Interest Policy: The NHIAA Conflict of Interest Policy will abide by all requirements of NH RSA Title I, Chapter 7, Section 7:19.

### **Sect. 4: Philosophy**

- A. Program: The interscholastic athletic program in high schools shall be organized and administered to contribute to health, worthy use of leisure time, citizenship and character.
- B. Sportsmanship: Tenets of good sportsmanship such as fair play, courtesy, generosity, self-control, and friendship for the opposing team or school shall not be sacrificed in the desire to win.
- C. Eligibility: The principal is the recognized head of the school and shall be the official representative of the school in all protests, hearings, etc. The principal is responsible for determining athletic eligibility within the school.
- D. Responsibility: The responsibility for the administration of all athletic contests including the conduct of the players and spectators shall lie with the officials for the schools whose teams are participating in the contest.
- E. Playing Rules: When high school playing rules are available from the National Federation of State High Schools, the NHIAA shall use them as the playing rules for contest between NHIAA member schools.
- F. Gender Equity: Gender equity is an atmosphere and a reality where fair distribution of overall athletic opportunity and resources, proportionate to enrollment, are available to girls and boys, and where no student athlete, coach, or athletic administrator is discriminated against in any way in the athletic program on the basis of gender. An athletic program is gender equitable when either the boys or the girls sports program would be pleased to accept as its own the overall program of the other gender.

1. No student shall be denied the opportunity in any implied or explicit manner to participate in an extra-curricular activity because of the race, color, gender, religion, or national origin of the student except as provided in Part 2.
  2. A school may establish separate teams for males and females for interscholastic competition in a particular sport, provided that the requirements of Part 3 are satisfied.
  3. Teams comprised primarily or solely of persons of one gender shall be granted equal instruction, training, coaching, access to available facilities, equipment, opportunities to practice and compete as teams engaged in a similar activity comprised primarily or solely of persons of the opposite gender. When a sport is offered in two different seasons each individual must participate on the team of his/her gender.
  4. Interscholastic athletics involving mixed (boys/girls) competition is prohibited except in those instances where the member school does not offer equivalent (same) activities for girls. In these situations, girls shall be eligible to try out in any activity and, upon becoming a member of the team, will be eligible for NHIAA sponsored competition. This policy recognizes past inequities created by the traditional male domination of sports opportunities and the need to encourage and protect the development of girls' athletic programs.
- G. Sports Recognition Formula (Guideline):
1. If at least 10% of the NHIAA member schools are competing interscholastically in a sport, the Council will recognize the activity by requiring that the NHIAA eligibility regulations and game rules govern the competition.
  2. When at least 20% of the NHIAA member schools are competing interscholastically in a sport, the Council, in addition to services obtained under item one (1), will form a committee in compliance with procedures of the NHIAA and will consider a format leading toward state championships.
  3. The Council is to use the (10%-20%) formula only as a guide and is not limited to these facts alone in reaching its decisions.
- H. Although interscholastic athletics are and should be an integral part of the school's educational program, academics must be the primary focus of the school's mission. It is recommended that scheduling of interscholastic events minimally impact the academic program in order to allow for participation in interscholastic athletics. Should a school determine it necessary or appropriate to release participants from scheduled instructional time to participate in any interscholastic activity, there must be a written agreement signed by the athletic administrator, school principal, and the superintendent of schools (and/or his/her designee).

### **Sect. 5: Policy for Violators**

The following policy is established to promote the By-Laws, rules and regulations of the NHIAA. Any member school in violation of any By-Law, rule or regulation as adopted by the NHIAA may be subject to the following consequences. A member school which permits a student to participate in any interscholastic event after being notified that the student is ineligible to participate shall be subject to the provisions of this section as well:

- A. Censure – Written official notification by the NHIAA Executive Director or an appropriate NHIAA committee that your school is in violation of one or more rules and regulations of the NHIAA. A school placed on official censure will be required to attend a hearing with the Executive Director and/or the appropriate committee to present a written plan of remediation relative to the violation. The school will typically be given one calendar year to correct the problem. Failure to respond in a timely and appropriate manner may lead to more serious consequences to include probation and/or suspension.
- B. Probation – If a school or a sports program is placed on probation it will not be permitted to participate in any NHIAA sponsored event for 365 days. During this period of probation member schools may participate in athletic contests with schools/teams on probation and contests will be recognized as official to the record of both schools. If during the period of probation the school/team violates any

rules and regulations of the NHIAA, the school/team shall be subject to additional probation and/or suspension.

- C. Suspension – If a school is placed on suspension that school shall be removed from the NHIAA membership and will receive no privileges during the period of suspension. Any contests played with member schools will not be recognized.

**Note:** A school or program sanctioned under provisions A or B of this section is entitled to full due process as outlined in By-Law Article V or the due process specific to the committee originally hearing the complaint. A school being placed on suspension will be afforded the same due process rights, however, in addition the imposition of a suspension will require a 2/3 vote of the NHIAA Council. By a similar vote, the NHIAA Council will determine the length of the suspension.

### **Sect. 6: Approved Competition for Member Schools**

All games, meets, tournaments and interscholastic athletic activities participated in by schools holding membership privileges in the NHIAA must be held under direct supervision of the member schools concerned and be approved by the Council.

### **Sect. 7: Sub-Varsity Tournament Policy**

- A. Sub-varsity tournaments shall be subject to the approval of the respective chairman of each NHIAA sport.
- B. The sanctioning and scheduling procedures of the NHIAA will be followed (e.g. 30-day advance notice, etc.).
- C. These types of tournaments will be between the last date to schedule (per By-Law Article XXXVIII) and prior to the opening date of the respective State Tournament. Exception: Division I and II freshman teams and individuals may participate in freshman tournament prior to the end of the basketball season provided it is their culminating activity.
- D. Only competition under the direct supervision of a member school will be considered. Schools can compete in only one (1) sub-varsity tournament per sport.

### **Sect. 8: Extra School Contests**

- A. No scrimmages, exhibitions, or practices of any type involving any NHIAA member schools shall be permitted after the first scheduled contest has been played by that school in that sport. Additionally, teams cannot participate in any post-season contests at any level once the sports season, as defined by the NHIAA, has been completed. Teams in the sport of indoor track may practice/compete in National Federation sanctioned events between the end of the sport season and the CNESSPA (New England) Championships. Participation in non sanctioned events cannot be granted by the NHIAA as it would violate the mandate to follow NFHS Rules. Individuals wishing to participate in such events may do so as long as they are not representing their member school. This means no school uniforms, registration as an individual only, and no school sponsored transportation. If a group of students from a school or schools choose to take a bus to an event they may collectively do so as long as it is not sponsored by the school district. Upon a written request from the school principal a coach may be present at a non sanctioned event if participation is for the reason cited in the Extra School Contest By-Law.
- Exceptions - One (1) Alumni Game per season is considered a deviation from this policy and does not require an appeal to the Executive Director. Schools participating in a Thanksgiving Eve/Thanksgiving Day football game may scrimmage one time between the end of their regular season and the game day. Teams in the sports of cross country, indoor track, gymnastics, wrestling, winter spirit, swimming and diving, outdoor track, golf and tennis may practice/compete in National Federation sanctioned events, up to the CNESSPA (New England's) championships. Also, teams in the sport of skiing may practice and compete in the Eastern High School Ski Championships.

- B. Exception to (8a) may be granted upon approval (in writing) to the Executive Director. The request must be based on the fact that such competition is solely desired to prepare the team for an approved NHIAA or CNESSPA tournament. Competitions can only be held between the dates of the closing of the respective sport's season and prior to either team's first appearance in its division's tournament. No non-tournament team may play in such a competition beyond one (1) week following the close of its regular season.

### **Sect. 9: Pre-Season Contests**

Scrimmages, exhibitions, practice meets, practice matches and jamborees involving any NHIAA member school are permitted from the first day of practice for that sport, however, they are not permitted after the first scheduled contest has been played by a school in that sport.

Such scrimmages, exhibitions, practice meets, practice matches and jamborees must be used for the express purpose of instruction and practice only. No pre-season team tournaments are permissible under this By-Law. Participation in out-of-state pre-season contests must receive sanctioning in accordance with By-Law Article VIII, Sanctioning Procedures for Athletic Competition.

Schools should determine an appropriate amount of time for pre-season conditioning prior to entering into any pre-season contest.

No NHIAA member school shall participate in a pre-season scrimmage or contest (in-state or out-of-state) when the opponent counts the game/event as a regular season game/event on their official schedule.

### **Sect. 10: School Representatives at Post-Season Activities**

Athletes participating in NHIAA sponsored post-season activities must have a school designated adult supervisor in attendance at the event throughout the athletes' participation in such event. The school designated adult supervisor must be authorized by the high school principal. The school designated adult must be a member of the faculty and staff of the school, preferably an administrator. This person should have the authority and skills to deal with issues that could arise during a tournament event to include dealing with coaches, student athletes, and fans. In individual sports it is permissible (although not recommended) for the principal to name a non-faculty person such as a parent as the school designated adult representative to supervise an individual student athlete. The school designated adult must sign in with the tournament director prior to the start of the competition (the sign in sheet is sometimes kept at the pass gate). In the case of a non staff person for an individual tournament, written authorization from the principal must be provided to the tournament director. It is an expectation that the school representative be present throughout the event. Failure to comply will cause a team/individual to be excluded from the tournament event.

### **Sect. 11: Tournament Rosters**

Tournament rosters for all sports are due to the NHIAA Office no later than the published dates released to member schools. The roster shall include all potential student athletes (up to the maximum number set) to play in the tournament at any round and may not be added to after the due date. Coaches and Athletic Directors are encouraged to utilize the maximum number allowed on the roster when submitting the roster by the due date. The roster shall include, but not be limited to, players' names, grades, uniform numbers and positions. It shall be the responsibility of each sports committee to determine the number of players allowed on a tournament roster. At no time will the number of participants exceed the maximum number as set by the sports committee. A school in violation of the maximum number of participants allowed by the sports committee must remove the excess individuals or forfeit the match/event.

For certain individual sports that allow for roster realignment pursuant to their Policies and Procedures Manual (i.e. golf) such realignment may occur but the roster of eligible players cannot be altered after the due date detailed in this By-Law. Sports that require pairings to be completed cannot make any changes except for extenuating circumstances as stated below.

Requests to change a roster must be submitted to the Executive Director and only extenuating circumstances shall be considered for allowing such a change to take place, i.e. illness or injury (if a change is approved, the injured player shall come off the roster and be replaced with the new player.) In order to reactivate an injured or ill player that was replaced on the roster during the tournament, another request must be made. Should a student athlete not on the roster submitted to the NHIAA be played in a tournament game, at any round, the game/event will result in a forfeit for the offending school. Unless otherwise determined by the Executive Director.

**Sect. 12: Complimentary Admission into NHIAA Tournament Events**

The following will be issued complimentary passes into NHIAA Tournaments:

**A. All passes are for identified person:**

1. Members of the Council for ALL Tournaments (2)
2. Members of the Sports Committee for that season (Seasonal Passes (2))
3. Commissioner of Education, State of New Hampshire (2)
4. Executive Director of NHASP (2)
5. Executive Director of NHSBA (2)
6. Executive Director of NHSAA (2)
7. Superintendent – 2 passes for use at ALL TOURNAMENT EVENTS
8. Honorary Passes at the discretion of the Executive Director of the NHIAA and Chairperson of Sports Team in Tournament

**B. Gold Card Lifetime Passes: (Must show identification upon presenting pass)**

1. Past Presidents of the NHIAA Council
2. Past Executive Directors
3. Gold Card Recipients such as Hall of Fame Members, Significant Contributors to NHIAA, etc.

**C. Schools:** All Tournament Passes will be issued to each member school based upon the number of varsity sports enrolled as of July 1 of each year in accordance with the following schedule:

<u>No. of Varsity Sports</u>	<u>No. of Complimentary Passes</u>
1-3	3
4-11	6
12-15	10
16-19	12
20-23	14
24-29	16
30 or more	18

Each All Tournament Pass admits one person into each tournament event. Passes may only be used once per event.

**D. Members of the Media:**

Working Press and Electronic Media by Request

**E. Other:**

1. Game Officials for *THAT DATE*
2. Game or Tournament Committee Members



### **Sect. 13: Schedule Regulations**

**A. Deadlines:** All varsity sports schedules must be submitted to the Executive Director on or before the following deadlines:

- FALL SPORTS – May 1
- WINTER SPORTS – September 15
- SPRING SPORTS – February 1

Schedules may not be altered once they have been submitted to the NHIAA Office. Any requests for a schedule change in sports that the NHIAA keeps team standings must be submitted in writing to the appropriate sports committee, through the Executive Director, **prior to the first date to play**. Schedule changes made after this date **may** be subject to a fee. In sports in which the NHIAA does not keep team standings, requests for schedule changes must be submitted in writing, prior to the scheduled event.

### **B. Dropping Schedules/Canceling Programs**

1. A school shall not cancel its sports program after the first date to play for that sport season (as listed in By-Law Article XXXVIII: Corresponding Dates), and the opponents shall be granted forfeit wins. Extenuating circumstances may be reviewed on a case by case situation.
2. If a school drops a varsity schedule prior to or during the season they must appear before that specific sports committee at their next committee meeting following the season to explain the reasons for dropping their schedule and to discuss how they will be able to schedule the following season. It would be the recommendation that before a school receives another varsity schedule they must prove they will have the necessary numbers to field a team. A school drops their schedule anytime three weeks prior to the earliest first date to play will be assessed a \$75 fee.

### **C. Make-Up Games**

**Make-up games shall be scheduled on the next available date.** The new date must also be entered on the NHIAA website. Make-up games may not be scheduled into the last week of the season. The only games that can be played during the last week of the season, are games on the original schedules submitted to the NHIAA.

**Exception to reschedule into the last week of the season:** If for some reason, a game must be moved into the last week of the season a letter, prior to the game being played, must be submitted to and received by the Chair of the Committee through the NHIAA Executive Director by both schools outlining the reason(s) for the request.

Please note that any game approved to be moved into the last week of the season must be played by the last date to play. No extension of the season will be granted. In the event the game(s) are not played both teams may be issued forfeits.

#### **D. Tournament Dates:**

Dates for tournaments cannot be changed except by the hosting school district for events at the home of the higher seed (Preliminaries and Quarterfinals) and the NHIAA Office for events at neutral sites (Semifinals and Finals). Date changes will only occur in the event of severe weather conditions making travel and/or the venue unsafe or when a conflict arises with a high school graduation. The one exception to this policy is that no tournament events in the sport of basketball are to be scheduled on the second Tuesday in March, mandatory voting day in New Hampshire. It is permissible for hosting schools or the NHIAA, by mutual agreement, to alter the time of an event on the scheduled date to accommodate venue requirements or other conflicts. Sports committees should consider potential conflicts with known religious holidays, political events such as voting, etc. to the extent possible, however, in reality tournament schedules are often dictated by the venues. Also, in setting schedules over a year in advance it is understood that avoiding many potential conflicts may be impossible and impractical especially in that the participating teams are not typically known until a day before the tournament begins. Finally, due to the unpredictability of New England weather, time needs to be built into planned schedules to allow for potential cancellations and postponements.

#### **Sect. 14: Game Reporting**

Game scores shall be entered on the website at nhiaa.org within 24 hours of the game to ensure accurate and up-to-date standings. Out-of-state games are to be entered by the New Hampshire school, regardless of the score. The home school will be responsible for entering the score, however, all schools are encouraged to update the website.

#### **Sect. 15: Tournament Officials Selection**

Officials for all Tournament games will be selected by the NHIAA Sports Committee. Assignments to specific games will be done by the Chairman of the Committee, the Supervisor of Officials for that sport, and the Executive Director.

## **Sect. 16: Tournament Pairings**

Tournament Pairings will be as follows:

- 24 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye;  
9-24; 10-23; 11-22; 12-21; 13-20; 14-19; 15-18; 16-17
- 23 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10-23; 11-22; 12-21; 13-20; 14-19; 15-18; 16-17
- 22 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11-22; 12-21; 13-20; 14-19; 15-18; 16-17
- 21 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11 bye; 12-21; 13-20; 14-19; 15-18; 16-17
- 20 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11 bye; 12 bye; 13-20; 14-19; 15-18; 16-17
- 19 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11 bye; 12 bye; 13 bye; 14-19; 15-18; 16-17
- 18 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11 bye; 12 bye; 13 bye; 14 bye; 15-18; 16-17
- 17 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8 bye; 9 bye;  
10 bye; 11 bye; 12 bye; 13 bye; 14 bye; 15 bye; 16-17
- 16 Team Tournament: 1-16; 2-15; 3-14; 4-13; 5-12; 6-11; 7-10; 8-9
- 15 Team Tournament: 1 bye; 2-15; 3-14; 4-13; 5-12; 6-11; 7-10; 8-9
- 14 Team Tournament: 1 bye; 2 bye; 3-14; 4-13; 5-12; 6-11; 7-10; 8-9
- 13 Team Tournament: 1 bye; 2 bye; 3 bye; 4-13; 5-12; 6-11; 7-10; 8-9
- 12 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5-12; 6-11; 7-10; 8-9
- 11 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6-11; 7-10; 8-9
- 10 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7-10; 8-9
- 9 Team Tournament: 1 bye; 2 bye; 3 bye; 4 bye; 5 bye; 6 bye; 7 bye; 8-9
- 8 Team Tournament: 1-8; 2-7; 3-6; 4-5
- 7 Team Tournament: 1 bye; 2-7; 3-6; 4-5
- 6 Team Tournament: 1 bye; 2 bye; 3-6; 4-5
- 4 Team Tournament: 1-4; 2-3

Each sports committee shall assume the responsibility for selecting tournament sites and times of games to be played.

## **Sect. 17: Member Schools Dues Assessment**

### **July 1, 2016 – June 30, 2017**

\$600.00/school plus \$150.00 per each varsity sport for boys, girls and coed.

### **July 1, 2017 – June 30, 2018**

\$600.00/school plus \$150.00 per each varsity sport for boys, girls and coed.

**NOTE:** The “sport fee” will be charged whether a team or an individual competes in that specific sport.

The sports of bass fishing and bowling will be charged as a coed sports.

Membership Dues are due on or before August 1<sup>st</sup> of the current fiscal year. A late fee assessment will be initiated to all schools paying after September 1<sup>st</sup> at the levels indicated below.

1-15 days past due	\$35.00
16-30 days past due	\$50.00
31-45 days/or more past due	\$65.00

### **Sub-Varsity Programs Only**

Any school wishing to play a sub-varsity only program and not affiliated with another league or organization may apply for a sub-varsity membership at a reduced rate. For the first year, the entire membership fee would be waived while during the second year the school would be expected to pay 2/3 of the regular membership fee. The case would then be reviewed at the end of the two year cycle and determination of appropriate fees would be made by the Finance Committee and ratified by the Council.

### **Sect. 18: Admission Fees for NHIAA Tournament Events**

Tournament Events held at the HOME OF THE HIGHER SEED\* except in the sports of Cross Country, Football, Ice Hockey, Spirit and Wrestling will be:

#### Preliminary and Quarterfinal Rounds

Student or Senior Citizen\*\* \$3.00

Adult \$5.00

#### Semifinal and Final Rounds

Student or Senior Citizen\*\* \$5.00

Adult \$7.00

#### Tournament Events held at HOME OF HIGHERSEED:

- Football – Conference and Semifinal Games 2

Student or Senior Citizen\*\* \$5.00

Adult \$7.00

#### Tournament Events held at NEUTRAL SITE (Bowling):

Student or Senior Citizen\*\* \$5.00

Adult \$7.00

- Cross Country – Meet of Champions - \$10.00 for each vehicle
- Ice Hockey – All venues except Verizon Wireless Arena

Student or Senior Citizen\*\* \$6.00

Adult \$8.00

- Spirit (Fall and Winter – All Rounds) – Events held at Pinkerton Academy

Student or Senior Citizen\*\* \$6.00

Adult \$8.00

- Swimming - Friday Night:

Student or Senior Citizen\*\* \$5.00

Adult \$7.00

- Swimming – All other Events:

Student or Senior Citizen\*\* \$7.00

Adult \$10.00

- Wrestling -

Student or Senior Citizen\*\* \$7.00

Adult \$10.00

#### Tournament Events held at Colleges, Universities & Other Neutral Sites (Plymouth State University, Southern NH University, University of NH, Dartmouth College and Holman Stadium):

Student or Senior Citizen\*\* \$6.00

Adult \$8.00

#### Tournament Events held at Northeast Delta Dental Stadium or Verizon Wireless Arena:

Student or Senior Citizen\*\* \$7.00

Adult \$9.00

**Preliminary Round at the Home of the Higher Seed:**

In the outdoor sports of **Baseball, Field Hockey, Lacrosse, Soccer, Softball** and the indoor sport of **Volleyball**, the NHIAA will not charge admission. Individual schools may charge admission to the preliminary rounds. Individual schools will be responsible for absorbing all game management costs including payment to the officials.

**Quarterfinal Rounds at the Home of the Higher Seed:**

In the outdoor sports of Baseball, Field Hockey, Lacrosse, Soccer and Softball the NHIAA will not charge admission. Individual schools may charge admission to the quarterfinal rounds. Individual schools will be responsible for absorbing all game management costs including payment to the officials.

\*NOTE: No Admission at NHIAA tournaments in the sports of: Cross Country Division Meets, Golf, Skiing and Tennis

\*\*NOTE: A Senior Citizen is an individual who has reached the age of 65 or older.

\*\*\*NOTE: **The Finance Committee may recommend the price of admission at a private managed facility.**

**Sect. 19: Scheduling Calendar of Beginning Practices, Contests, and Last Date to Schedule all NHIAA Sports**

This By-Law provides scheduling dates to be consistent from year to year. All weeks start with Sunday and end with Saturday. Week #1 is always the first full week in July, Sunday through Saturday.

The following schedule shall be used to determine the Corresponding Dates for All Sports:

<u>Sport</u>	<u>Division</u>	<u>First Practice</u>	<u>First Contest</u>	<u>Last Date To Schedule</u>	<u>Last Date to Play</u>	<u>Length of Preseason</u>	<u>Length of Season</u>
Baseball		M (W38)	M (W41)	F (W47)	SU (W48)	3 weeks	7 weeks
Basketball	Boys I, II	M (W22)	F (W24)	F (W35)	SU (W36)	2 weeks	11 weeks
Basketball	Boys III, IV	M (W21)	F (W23)	F (W34)	SU (W35)	2 weeks	11 weeks
Basketball	Girls I, II	M (W21)	F (W23)	F (W34)	SU (W35)	2 weeks	11 weeks
Basketball	Girls III, IV	M (W20)	F (W22)	F (W33)	SU (W34)	3 weeks	10 weeks
Basketball	Unified	M (W21)	F (W23)	F (W34)	SU (W35)	2 weeks	11 weeks
Bass Fishing							
Bowling		M (W20)	S (W22)	S (W32)	SU (W33)	3 weeks	10 weeks
Cross Country		M (W7)	F (W8)	F (W16)	F (W16)	2 weeks	8 weeks
Field Hockey		M (W7)	T (W9)	F (W15)	SU (W16)	2 weeks	7 weeks
Football	Div. I, II, III	W (W6)	F (W9)	M (W18)	M (W18)	3 weeks	9 weeks
Golf		M (W7)	W (W8)	F (W13)	SU (W14)	2 weeks	4 weeks
Gymnastics		M (W21)	M (W24)	SU (W32)	M (W32)	3 weeks	8 weeks
Ice Hockey	Boys	M (W21)	M (W24)	S (W34)	SU (W35)	3 weeks	11 weeks
Ice Hockey	Girls	M (W21)	S (W23)	S (W34)	SU (W35)	3 weeks	11 weeks
Indoor Track	I, II, III	M (W22)	S (W23)	SU (W31)	SU (W31)	2 weeks	9 weeks
Lacrosse	Boys	M (W38)	M (W41)	F (W47)	SU (W48)	3 weeks	6 ½ weeks
Lacrosse	Girls	M (W38)	M (W41)	F (W47)	SU (W48)	3 weeks	6 ½ weeks
Outdoor Track		M (W38)	M (W40)	S (W46)	SU (W47)	2 weeks	7 weeks
Outdoor Track	Unified	M (W38)	M (W40)	S (W46)	SU (W47)	2 weeks	7 weeks
Skiing	Alpine	M (W21)	M (W24)	S (W32)	S (W32)	3 weeks	9 weeks
Skiing	Nordic	M (W24)	M (W27)	S (W34)	S (W34)	3 weeks	8 weeks
Soccer		M (W7)	F (W8)	F (W16)	SU (W17)	2 weeks	8 weeks
Soccer	Unified	M (W7)	F (W8)	F (W16)	SU (W17)	2 weeks	8 weeks
Softball		M (W38)	M (W41)	F (W47)	SU (W48)	3 weeks	7 weeks
Spirit - Fall	I, II, III	W (W6)	F (W9)	M (W18)	M (W18)	2 weeks	10 weeks
Spirit - Winter	I, II	M (W21)	F (W23)	F (W35)	SU (W36)	3 weeks	10 weeks
Spirit - Winter	III, IV	M (W20)	F (W22)	F (W35)	SU (W36)	3 weeks	11 weeks
Swimming & Diving		M (W20)	F (W23)	W (W31)	W (W31)	4 weeks	8 weeks
Tennis		M (W38)	M (W40)	F (W46)	SU (W47)	2 weeks	7 weeks
Volleyball	Girls	M (W7)	F (W9)	S (W16)	SU (W17)	3 weeks	7 weeks
Volleyball	Boys	M (W39)	M (W41)	T (W48)	W (W48)	2 weeks	8 weeks
Volleyball	Unified	M (W39)	M (W41)	T (W48)	W (W48)	2 weeks	8 weeks
Wrestling		M (W20)	SU (W22)	S (W32)	S (W32)	2 weeks	11 weeks

**EXPLANATION OF CODES**

M (W38) means Monday of the 38th week

T (W9) means Tuesday of the 9th week

W (W30) means Wednesday of the 30th week

TH (W30) means Thursday of the 30th week

F (W47) means Friday of the 47th week

S (W17) means Saturday of the 17th week

SU (W17) means Sunday of the 17th week

\*Spirit dates are aligned with football for the fall and basketball for the winter.

## **Sect. 20: National High School Athletic Competition**

The NHIAA opposes the concept of national sports championships among high school teams and the efforts of any organization, agency, or individual to establish such championships. The NHIAA prohibits member schools from accepting invitations to participate in such national championships or in playoff events destined to lead to such national championships.

## **Sect. 21: Committees of the NHIAA**

The Chairperson of the Committee selects membership on NHIAA Standing Committees. Members of the Committee are appointed for a three (3) year period. Members may be reappointed for a second three (3) year term and the total term may not exceed six (6) consecutive years unless the chairperson is unable to find a suitable replacement. The member may be appointed on a year-to-year basis. Persons desiring consideration for a committee appointment are directed to fill out the Committee membership application and submit it to the NHIAA Office by May 1<sup>st</sup> each year. Committee openings will be posted on the NHIAA Website. The President of the NHIAA Council selects the Committee Chairperson. If a Committee member misses three consecutive meetings they will be removed from the Committee. The Chairperson of each standing committee should be appointed for a three (3) year period. The Chair may be reappointed for a second three (3) year period and the total term should not exceed six (6) years. The Chairperson is nominated by the Executive Director with final approval by the NHIAA Council at its last meeting of the fiscal year.

Each Committee shall have an Assistant Chairperson. The Assistant Chairperson shall be selected by the Committee Chairperson in consultation with the Executive Director. The Assistant Chairperson will be appointed on a yearly basis with approval by the NHIAA Council.

The Assistant Chairperson will assume the leadership of the Committee in the absence of the Chairperson in order to conduct the business of the Committee.

## **Sect. 22: In-State Competition**

- A. NHIAA member schools shall not participate in interscholastic athletic competition at the varsity level with an in-state school that is NOT a member in good standing with the NHIAA (in baseball, basketball, field hockey, football, golf, ice hockey, lacrosse, soccer, softball, tennis, and volleyball) to qualify for the state tournament.
- B. NHIAA member schools must play a minimum schedule in order to qualify for post-season tournament play. NHIAA member schools that play another NHIAA member school that does not meet the minimum qualifying standard shall not have those games counted in their record for final tournament pairings.
- C. NHIAA member schools may compete against non-member schools at the sub-varsity level in all sports and should make every effort to schedule member schools prior to scheduling non-member schools. Prior to participating against non-member schools the member school must request the non-member school's chief administrator sign the Agreement to Compete with NHIAA Member Schools Form certifying the non-member school will abide by NHIAA playing rules and their athletes meet eligibility standards similar to the NHIAA standards.

## **Sect. 23: Out-of-State Competition**

- A. NHIAA member schools shall not participate in interscholastic athletic competition at the varsity level with an out-of-state school that is NOT a member in good standing with their respective state high school athletic association in sports that use standings to qualify for the state tournament.
- B. NHIAA member schools that play an out-of-state school in good standing with their association that does not meet that state's tournament qualifying standard shall not have those games counted on their schedule for post season tournament play.

- C. Member schools participating against non-member schools must request the non-member school's chief administrator sign the Agreement to Compete with NHIAA Member Schools Form certifying the non-member school will abide by NHIAA playing rules and their athletes meet eligibility standards similar to the NHIAA standards.

*PENALTY FOR VIOLATIONS:*

*See SECTION 5: POLICY FOR VIOLATORS*

**Sect. 24: Practice at State Tournament Sites**

No practice is allowed at the site of the state tournaments ten (10) days prior to the start of the tournament except when that site is the HOME site of a participating school. The home team may practice according to their usual home schedule. This rule may be modified as appropriate by sport specific committees and such modifications must be approved by the committee and noted in their respective policies and procedures manual.

**Sect. 25: Use of Enrolled Officials**

All member schools must use officials enrolled with the NHIAA (to include apprentices) for all interscholastic contests/sanctioned events (i.e. games/events at any level; scrimmages; or jamborees). In cases of emergency, schools requesting to use other than the approved officials must obtain permission from the Executive Director prior to the contest.

If the Executive Director is not available, school administrators shall use their best judgment and notify the Executive Director as soon as possible after the game/event. Use of non-enrolled officials may result in liability issues due to lack of insurance.

**Sect. 26: Radio Policies**

- A. Sponsors of broadcasts must not be persons or businesses involved with tobacco and alcoholic beverages and related products.
- B. Regular Season Events:  
There is no NHIAA jurisdiction over regular season broadcasting of high school athletic competition.
- C. Tournament Events:  
For tournament events held at the site of the higher seeded team or at neutral sites, the Game Director/Game Manager will be contacted directly by the radio station to make the necessary broadcasting arrangements.
- D. Tournament broadcasting fees are set at \$50.00 per event. The fee is also applicable for stations who pick up fees from other stations. There is no fee for a non-commercial broadcast by a member schools owned and operated, non-profit radio station.

**Sect. 27: Television Policies**

- A. Sponsors of telecasts must not be persons or businesses involved with tobacco and alcoholic beverages and related products.
- B. Regular Season Events:  
There is no NHIAA jurisdiction over regular season telecasting of high school athletic competition.
- C. Tournament Events:  
For tournament events held at the site of the higher seeded team, the athletic director or game director is to be contacted directly to make the necessary broadcasting arrangements. When games are held at neutral sites, a list of appropriate contact persons will be provided. No NHIAA tournament event may be televised "live" unless under contract with the Association. The NHIAA has the current listing of the tournament events to be televised "live" under contract for the current year. Cablevision stations will



not be allowed to broadcast during contracted “live” broadcast, but may purchase the broadcast directly from the station for a fee of \$150.00. Cablevision broadcast fees for tape delayed broadcast are set at \$100 for all events other than the stipulation above. There is no fee for a non-commercial broadcast by a member school owned and operated, non-profit television station and for public access, non-commercial, non-profit community access television stations.

- D. The following rules apply for stations covering tournament events for newscast programs:
1. There is no fee for such televising.
  2. There may not be live coverage of any kind during game or meet action. “Live coverage” is defined as any activity which occurs while a game or meet is in progress. Stations may use a backdrop of live action for reporters from a tournament facility provided there is no play-by-play commentary and the report is limited to 1) regularly scheduled news or sports program and 2) no more than five (5) minutes of a program which is 30 minutes or less in length.
  3. Use of film, video tape, etc., is limited to regularly scheduled news or sports programs, and use on such programs is limited to no more than five minutes of a program which is 30 minutes in length. Unless written approval is received from the NHIAA, use of more than five (5) minutes of film, videotape, etc., beyond five (5) days from the last day of a tournament is prohibited outside of regularly scheduled news and sports broadcasts.

### **Sect. 28: Film/Video Policy**

- A. Each NHIAA member school is requested to establish policies and procedures to ensure that student athletes are not exploited through the use of videotape.
- B. Schools are permitted to videotape other opponents participating in specific games (team sports) and events (individual sports) for the purpose of scouting and instruction.
- C. Under no conditions will film and videotape be used by any NHIAA sports committee in situations involving protests of decisions made by game/meet officials pertaining to judgment calls. Film and videotape may be used by the Sports Officiating Committee and the Sportsmanship Committee when issues of sportsmanship are involved. However, when decisions regarding disqualifications are made the decision cannot be appealed to the NHIAA Sportsmanship Committee, as it is considered to be a judgment call by a game official.
- D. Tournaments:  
Because of space limitations at selected NHIAA tournament sites, the opportunity to film or videotape a school's own competition at any level will be allowed (or denied) on an equal basis to participating schools.

### **Sect. 29: Legal Action**

- A. *Action Against the Association by a Member School*  
Any NHIAA member school which initiates legal action to overturn, stay, or enjoin the final decision of the NHIAA Council (Appeals Board or entire Council) and is subsequently unsuccessful in seeking a verdict shall be liable for reasonable costs and attorney's fees incurred by the Association in defending against such action. Further, should the Association be forced to initiate legal action to collect the aforementioned costs and attorney's fees, the member school shall be additionally liable for the Association's reasonable costs and attorney's fees resulting from the collection action.
- B. *Legal Expenses Incurred by the Association in Due Process Hearings*  
Any member school which employs legal counsel to initiate and/or conduct hearing procedures where the NHIAA Representative Council's Eligibility Committee or Appeals Board engage legal counsel to assist in or to defend an action of the Committees/Board, and is subsequently unsuccessful in its attempts to overturn, alter or stay a decision of either Board, shall be liable for reasonable costs and attorney's fees incurred by either Board in the matter at issue.

Further, should the Association be forced to initiate legal action to collect the aforementioned costs and attorney's fees, the member school shall be additionally liable for the Association's reasonable costs and attorney's fees resulting from the collection action.

### C. *Restitution*

If a student is ineligible according to NHIAA rules but is permitted to participate in interscholastic competition contrary to such NHIAA rules but in accordance with the terms of a court restraining order or injunction against his/her school and/or the NHIAA and said injunction is subsequently voluntarily vacated, stayed, reversed or [it is] finally determined by the courts that injunctive relief is not or was not justified, any one or more of the following actions shall be taken against such school in the interest of restitution and fairness to the competing schools:

1. Require that individual or team records and performances achieved during participation by such ineligible student shall be vacated or stricken.
2. Require that team victories shall be forfeited to opponent.
3. Require that team or individual awards earned by such ineligible student be returned to the Association.

**Rationale for Legal Action Rule:** A restitution requirement discourages abuse of the court system, which may occur when persons seek interim rulings in court cases not intended to be pursued on the merits; protects equality of competition; helps to prevent exploitation of students, and assures the application of common practices to all participating teams.

A school may be required to make restitution if an ineligible player participates in an interscholastic event under court order, if the case dismissed by the plaintiff before trial on the merits or if the trial court or a higher court later determines that the player was indeed ineligible. Restitution is limited to depriving a high school of a competitive result to which it was not entitled, and is not punitive in nature. In addition, it serves as a means to protect the public purpose of fair play related to the activity.

### **Sect. 30: Sexual Harassment Policy**

The NHIAA will not tolerate the sexual harassment of any employee, participant, student, coach, referee, official, opponent or spectator (hereinafter referred as "NHIAA participants") on the basis of sex in connection with any aspect of secondary school athletics. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature when:

1. Submission to such conduct is made explicitly or implicitly a term or condition of employment or status as a coach, referee, official, participant, opponent or spectator;
2. Submission to or rejection of such conduct by an individual is used as a basis for an employment or athletic program decision affecting that individual, or for the awarding or withholding of a favorable employment or athletic program opportunity, evaluation or assistance; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's performance at work or in participation in any aspect of athletics, or creates an intimidating, hostile or offensive environment in which to work or participate in any aspect of secondary school athletics.

Sexual harassment includes a wide range of behaviors, from the actual coercion of sexual relations to unwelcome offensive comments, jokes and innuendo and other sexually oriented statements and unwelcome physical contact. Sexual harassment may be indirect and even unintentional and can involve a single incident or an accumulation of incidents.

This policy prohibits all of the aforementioned activities in connection with any aspect of secondary school athletics whether engaged in by an administrator, principal, supervisor, participant, opponent, referee, official, coach, opponent or spectator.

NHIAA participants and those in positions of authority should be sensitive to the questions about mutuality of consent that may be raised, and to the conflicts of interest that are inherent in personal relationships where professional, athletic and/or educational relationships are involved.

Sexual harassment is a violation of the NHIAA's policy, and both state and federal law prohibit it. An individual who believes he/she has been subjected to sexual harassment should report the incident to the appropriate school authority as described by local school district policy.

In addition, retaliation against a person who complains about sexual harassment is a violation of the NHIAA's policy and is prohibited by both state and federal law. Such retaliation is a form of sexual harassment and will be handled in the same manner as other forms of sexual harassment.

### **Sect. 31: NHIAA Tournament Program Sales**

The NHIAA holds the exclusive rights to publish New Hampshire Interscholastic Athletic Association (NHIAA) programs. In the event that an NHIAA Sport Standing Committee elects to produce a program without NHIAA assistance, procedures must be adhered to as follows:

1. The NHIAA name and logo must be prominently displayed on the outside cover.
2. A sportsmanship message must be included in the program.
3. There will be no advertising that includes alcohol or tobacco products.
4. A good faith effort must be made to give balanced representation among participating schools in terms of advertising and promotions.

The following disclaimer must be at the beginning of the program. "The contents of this program are not endorsed by the NHIAA and no financial remuneration will be forwarded to the NHIAA."

### **Sect. 32: Coaches Eligibility**

In order to be eligible to coach in a NHIAA member school the person must have (or be in the presence of someone with\*) (CM 5.2016):

- A. A current certification in First Aid
- B. \*A current certification in CPR with AED Certification.
- C. Completed a Coaching Principles Course approved by the Coaches Education Committee. Approved list is located on the NHIAA website.
- D. Completed the NFHS Concussion Course (free of charge). This course **MUST** be taken prior to any coaching and a new certificate on file the start of every even numbered school year (i.e. 2016-17; 2018-19; 2020-21).
- E. Completed the NFHS Heat Illness Course (free of charge). This course **MUST** be taken prior to any coaching, and is a one and done course.
- F. All first year head varsity coaches must attend a rules review within one year of hire. All head varsity coaches in their second year or beyond are required to complete a yearly on-line rules update or attend a rules review in person given by their sports specific rules organization.
- G. All first year gymnastics coaches are required to attend a live rules review **PRIOR** to coaching.
- H. All Spirit coaches are required to attend a yearly safety clinic, which includes a rules review.  
**All teams are ground bound\* until the COACH attends a safety clinic. (Currently Required and in P&P)**

#### **NOTE:**

- New coaches have one (1) year from date of hire to complete (A; C and F). All others items above are required prior to coaching.
- \*B: Requires that someone certified be on the field/court until the coach completes the requirements.
- The above is recommended for volunteer coaches.

- Coaches hired after June 2004 who became eligible through the sport specific clinic/workshop will be required to take the NFHS Coaching Principles course or comparable program approved by the Coaches Education Committee.
- It is recommended coaches continue their professional development through additional education clinics and opportunities listed on the NHIAA website.
- List of approved courses can be found on NHIAA Website

I. Enrollment of Coaches - All coaches who coach NHIAA contests at all levels must be enrolled with the NHIAA. There is a \$25.00 annual enrollment fee.

### **Sect. 33: Late Fees**

A late fee schedule with required forms and dates will be distributed to the member schools in the fall of each school year. All appeals of late fees are final with the Executive Director and cannot be appealed to the NHIAA Council. Schools that fail to remit payment by the specified date shall forfeit tournament participation until the fee is paid, as schools are not members in good standing. After a second offense notification will go to the principal, this will be effect for the period of the school year.

### **Sect. 34: James W. Desmarais Service Award**

The NHIAA Service Award was instituted in 1970 as a vehicle to recognize an individual or individuals who have provided meritorious service to the Association. In 2007, by approval of the NHIAA Council, the NHIAA Service Award was renamed as the James W. Desmarais Service Award to recognize Mr. Desmarais' 22 years of service as the Executive Director of the NHIAA. Nominations for the award are submitted by member schools and official recognition of the yearly recipient(s) is made at the Annual Meeting. The past recipients of this award are included in the chart at the end of this by-law.

### **Sect. 35: NHIAA Hall of Fame Selection Procedures**

#### **A. Statement of Purpose**

The purpose of the NHIAA Hall of Fame is to honor and recognize outstanding individuals who have had a significant and lasting impact on the lives of New Hampshire's youth through their involvement in high school athletic programs as an (administrator, athletic director, coach, booster, sports writer, broadcaster, school board member, team physician, contributor in the community, etc.) Former athletes who have excelled in high school and continue to exemplify high standards in their adult lives would also be eligible for this award.

#### **B. Hall of Fame Eligibility**

Hall of Fame nominees shall include individuals who, through distinguished achievement, have excelled in one or more high school athletic programs sponsored by the NHIAA. These individuals may include the following:

1. School Administrators (superintendents, principals, athletic directors)
2. Coaches
3. NHIAA Enrolled Officials
4. School Board Members
5. Trainers
6. Boosters (community, sponsors, business leaders, team doctors, etc)
7. Sportswriters, Sportscasters
8. Former Student Athletes
9. Professionals who were former athletes in NH high schools

A special selection committee will judge all nominees on their significant and/or long-term contributions to NHIAA sponsored athletic programs.

Nominees who are listed (1) through (7) above must have served in that capacity for a minimum of twenty years.

Nominees who are listed (8 & 9) must have been graduated from high school for a minimum of twenty years.

The past recipients of the NHIAA Hall of Fame Award are:

<b>Class of 2001</b>			
<b>Administrator</b>	Weston S. Root (& Coach)	Edward A. Sillari (& Coach)	
<b>Coach</b>	John A. Bagonzi	Daniel J. Parr	Francis G. Tate
<b>Class of 2002</b>			
<b>Administrator</b>	Robert J. Dodge	William Haubrich, Sr	Edmond Thibodeau
<b>Athlete</b>	Thomas Hardiman	Gregory P. Landry	Cathy Schiro O'Brien
<b>Coach</b>	Karl Seidenstuecker		
<b>Contributor</b>	James J. Jeannotte		
<b>Class of 2003</b>			
<b>Athlete</b>	Henry Lemire	Penny Pitou	
<b>Coach</b>	James Fitzgerald	William Luti	Jack Mayes
	Charles Lenahan	Larry Martin	Lang Metcalf
<b>Contributor</b>	Walter Smith, former Executive Director of NHIAA		Donn Tibbetts
<b>Class of 2004</b>			
<b>Administrator</b>	Greg Kageleiry		
<b>Athlete</b>	Bob Tewksbury		
<b>Coach</b>	John Cummings	Gary Jenness	
	Cassandra Donovan	Daniel Metcalf	
<b>Contributor</b>	Mike Gaydo		
<b>Official</b>	Art Jackson		
<b>Class of 2005</b>			
<b>Administrator</b>	William Dod	Donald Lafferty	
<b>Athlete</b>	William Pappas		
<b>Coach</b>	Richard Blood	Carl Hill	Harvey Smith
	Marge Fisk	Paul Lavigne	
<b>Contributor</b>	John Garneau	Ralph Silva	
<b>Class of 2006</b>			
<b>Administrator</b>	Bradford Ek	Claude Leavitt	
<b>Athlete</b>	Tina Guerin		
<b>Coach</b>	Ed Cloe	Jeff Francoeur	
	Gary Millen	Elias "Lou" Korcoulis	
<b>Class of 2007</b>			
<b>Administrator</b>	James Desmarais	Richard McCarthy	
<b>Athlete</b>	Jane Haubrich	Don Sarette	Kathie (Lawson) Sullivan
<b>Coach</b>	Rose Galligan		
<b>Contributor</b>	George "Butch" Joseph		
<b>Official</b>	Fran Addorisio		

The past recipients of the NHIAA Hall of Fame Award are (continued):

**Class of 2008**

<b>Administrator</b>	Dr. Henry LaBranche	Joe Raycraft	
<b>Athlete</b>	Hubie McDonough, III		
<b>Contributor</b>	E. Robin Beauregard	Frank Callaghan	
<b>Official</b>	George Hamilton	Alison Risch	Anthony "Tony" Urban

**Class of 2009**

<b>Administrator</b>	Judy Farr		
<b>Athlete</b>	Steve Schubert	Karen Wood	
<b>Coach</b>	Patricia Hood	Dave Smith	Marty Zarli
<b>Contributor</b>	Bob Lobel		
<b>Official</b>	Jeanne O'Brien	Gene Seaver	

**Class of 2010**

<b>Administrator</b>	Robert Royce	Henry Sanders	
<b>Coach</b>	Dave Anderson	Joan Forge	
<b>Contributor</b>	Robert Nelson		
<b>Official</b>	Denis Reisch		

**Class of 2011**

<b>Athlete</b>	Kerry Bascom	Richard Eustis	Robert Lang
<b>Coach</b>	Charles Hunnewell	Clarence Parker	David Pinkham
<b>Contributor</b>	Norman LeBlanc		
<b>Official</b>	Melvin "Red" Murray		

**Class of 2012**

<b>Administrator</b>	Harry Blood	R. Patrick Corbin, former Executive Director of NHIAA	
<b>Athlete</b>	Pauline Albert	Ryan Mihalko	
<b>Coach</b>	Brian O'Reilly	George "Buddy" Trask	
<b>Official</b>	Maurice "Moe" Bilodeau		

**Class of 2013**

<b>Administrator</b>	Carol Dozibrin		
<b>Athlete</b>	Duane "Joe" Clement		
<b>Coach</b>	Dave Barry	Paul Bellavance	Earl Mills
<b>Contributor</b>	Mike Abbott		
<b>Official</b>	Rick Zecha		

**Class of 2014**

<b>Athlete</b>	Lesli Laychak-Rendall	William Marston	George "Birdie" Tebbetts
<b>Coach</b>	David Minickiello	Graham Perham	Thomas Underwood
<b>Contributor</b>	Edward Lecius		
<b>Official</b>	Rev. Dr. Robert "Odie" Odierna		

**Class of 2015**

<b>Administrator</b>	Andrea Ogden	Richard Piwowarski	
<b>Athlete</b>	Rollie Hardwick		
<b>Coach</b>	Barry Chooljian	William Stumpf	Jim Tufts
<b>Official</b>	Carol McKenney		

The past recipients of the NHIAA Hall of Fame Award are (continued):

**Class of 2016**

<b>Administrator</b>	Harry Hallsey	Michael Jackson
<b>Athlete</b>	Katie King	Lindsey Prichard
<b>Coach</b>	Charlie Burch	Curtis Martin
<b>Contributor</b>	Lawrence Walsh	
<b>Official</b>	Carol Hamilton	

**Sect. 36: Walter A. Smith Award**

The NHIAA Walter A. Smith Award was instituted in 1996 as a vehicle to recognize an individual or individuals who have overcome special circumstances and contributed significantly and positively to NH athletics as a player, manager, or fan. These students will be selected from a nominated pool of students (Statewide) submitted by member schools and official recognition of the yearly recipient(s) is made at the Annual Meeting. The past recipients of this award are included in the chart at the end of this by-law.

**Sect. 37: Advancement of Girls Sports Award Program**

The NHIAA Campaign for Girls Sports Award Program was instituted in 1996 as a vehicle to recognize an individual (Administrator, Athletic Director, Coach, Booster, Sports Writer, Broadcaster, School Board Member, Team Physician, Contributor in the Community, etc.) who has made a great contribution to the development of girls' athletics on the high school level. The name of the award was changed in 2003 to better personify the meaning. Nominations for the Award are submitted to the NHIAA Awards Committee yearly and official recognition of the yearly recipient is made at the Annual Meeting. The past recipients of this award are included in the chart at the end of this by-law.

	<b>1971 Award Winners</b>		
<b>James W. Desmarais Service</b>	Francis Tate		
	<b>1972 Award Winners</b>		
<b>James W. Desmarais Service</b>	Charles Broomhall	John Callaghan	Peter Murphy
	<b>1976 Award Winners</b>		
<b>James W. Desmarais Service</b>	Socrates Bobotas	Forrest Branch	
	<b>1978 Award Winners</b>		
<b>James W. Desmarais Service</b>	Richard Dunnell Clara Turner	Howard Kimball	David Sherburne
	<b>1979 Award Winners</b>		
<b>James W. Desmarais Service</b>	Robert Dodge	Claude Leavitt	Andrew Wilson
	<b>1981 Award Winners</b>		
<b>James W. Desmarais Service</b>	Wesley Noyes		
	<b>1985 Award Winners</b>		
<b>James W. Desmarais Service</b>	Richard McCarthy		
	<b>1986 Award Winners</b>		
<b>James W. Desmarais Service</b>	Edmond Thibodeau		
	<b>1987 Award Winners</b>		
<b>James W. Desmarais Service</b>	William Haubrich, Sr.		
	<b>1988 Award Winners</b>		
<b>James W. Desmarais Service</b>	John Cummings		
	<b>1989 Award Winners</b>		
<b>James W. Desmarais Service</b>	Carl Hill		

	<b>1990 Award Winners</b>		
James W. Desmarais Service	Lawrence Martin		
	<b>1991 Award Winners</b>		
James W. Desmarais Service	Peter Cofran		
	<b>1992 Award Winners</b>		
James W. Desmarais Service	William Dod	Tony Urban	
	<b>1993 Award Winners</b>		
James W. Desmarais Service	Nancy Colborn	Harry Hallsey	Robert Norton
	<b>1994 Award Winners</b>		
James W. Desmarais Service	Gregory Kageleiry	Daniel Parr	Glenn Stillings
	<b>1995 Award Winners</b>		
James W. Desmarais Service	Paul Bellavance	Frank Bruni	Frank Callaghan
	<b>1996 Award Winners</b>		
James W. Desmarais Service	Douglas Glance	Robert Royce	
Walter A. Smith	Timothy Connors, St. Thomas Aquinas High School		
	<b>1997 Award Winners</b>		
Advancement of Girls Sports	Andrea Bourn, Concord High School		
James W. Desmarais Service	Richard Chandler	Marguerite Martin	
Walter A. Smith	Matt Downer, Winnacunnet High School		
	<b>1998 Award Winners</b>		
Advancement of Girls Sports	Pauline Albert, Nashua High School		
James W. Desmarais Service	Robin Beauregard	Richard Nagy	Jeanne O'Brien
Walter A. Smith	Stephen Ferreira, Salem High School		
	<b>1999 Award Winners</b>		
Advancement of Girls Sports	Andrea Ogden, Portsmouth High School		
James W. Desmarais Service	Dr. Henry LaBranche	William Newcomb	
Walter A. Smith	Courtney Sullivan, Souhegan High School		
	<b>2000 Award Winners</b>		
Advancement of Girls Sports	Martha Benton, Goffstown Area High School		
James W. Desmarais Service	Linda Bouley	David Minickiello	
Walter A. Smith	Brendan Shea, Souhegan High School		
	<b>2001 Award Winners</b>		
Advancement of Girls Sports	Laurie Haines, Laconia Christian School		
James W. Desmarais Service	Michael Abbott		
Walter A. Smith	No Recipient		
	<b>2002 Award Winners</b>		
Advancement of Girls Sports	Joan Forge, Gilford High School		
James W. Desmarais Service	Bradford Ek	Tom McGrath	
Walter A. Smith	No Recipient		
	<b>2003 Award Winners</b>		
Advancement of Girls Sports	Vicki Parady-Guay, Sanborn Regional High School		
James W. Desmarais Service	Vicki Parady-Guay	Joseph Raycraft	David S. Smith
Walter A. Smith	Caleb Elliott Ginsberg, Souhegan High School		
	Allison Nicola, Plymouth Regional High School		
	<b>2004 Award Winners</b>		
Advancement of Girls Sports	Cindy Ossola, Laconia High School		
James W. Desmarais Service	Robert Nelson		
Walter A. Smith	James Sorbie, Moultonborough		



