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## **James W. Desmarais Service Award Nomination Form**

### I. Criteria

The NHIAA Council will recognize annually no more than three individuals from NHIAA schools through the awarding of James W. Desmarais Service Award Plaque. The finalist will be selected from a nominated pool of individuals who have made outstanding contributions to the NHIAA and to fostering the tenets of interscholastic athletics in New Hampshire. Nominated individuals must have a minimum of 15 years of service to the NHIAA, either on a committee or other type of service.

### II. Nomination Process

The person wishing to nominate an individual will fill out a nomination form and enclose a statement explaining the reasons for nominating the individual and the significant contributions he/she has made to interscholastic athletics in New Hampshire in 15 or more years of service.

The nomination must be received in the NHIAA office no later than April 15th of each year.

### III. Nomination Review

The NHIAA Awards Committee will review the nomination forms and statements received.

### IV. Notification/Announcement of Awards

The Executive Director shall contact the finalists and arrange the presentation of the award.



**James W. Desmarais Service Award Nomination Form**

Nominee's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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Nominator's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_

**Please type a statement which clearly states your reasons for nominating this individual.  
Please explain the significant contributions he/she has made to the NHIAA in at least 15  
years of service.**

Signature of Nominator: \_\_\_\_\_

or e-mail to [info@nhiaa.org](mailto:info@nhiaa.org)